

BUCKLANDS BEACH INTERMEDIATE SCHOOL

Enrolment Information 2023



Whaia te Tikitiki

www.bbi.school.nz

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2023

2023 Term Dates for Buckland's Beach Intermediate School

Wednesday 1 February to Thursday 6 April
– closing at 2.15pm due to Easter Holidays
Monday 24 April to Friday 30 June
Monday 17 July to Friday 22 September
Monday 9 October to Friday 15 December
(to be confirmed)

Office hours during the school holidays

The office will close at 3.00pm on Wednesday 14 December 2022. The office will be open on Thursday 26 January and Friday 27 January 2023 and Monday 31 January between 9.00am and 12.00 noon for enrolments.

(First day of school will be Wednesday 1 February 2023.)

Start date for 2023 and information

We expect students to commence school on **Wednesday 1 February 2023.**

Year 7 at 8.40am and Year 8 at 9.00am. All students should assemble outside the BBI Sports Cloud at these times. It is not necessary for you to be with your child on the first day, however, you are welcome to be there if you wish. If your child is unable to commence school on this date you should forward written notification to the school office prior to the end of this school year. Places will not be held for students who have not given written notification and a reason for absence.

School Hours

8.40am	School commences
10.30 – 10.50am	Interval
12.45 – 1.40pm	Lunch
3.00pm	School finishes

Education Outside the Classroom

This school has a long and very successful involvement in Outdoor Education.

Our policy is to involve, if possible, all Year 7 students in a school camp in their first term with us. In this way, maximum benefits can be gained from the experience.

Three camps at Administration Bay on Motutapu Island will be held in Term 1 2023.

The dates are yet to be confirmed but we expect camp dates to be between Monday 6th March and Friday 17th March 2023.

The cost of the camp will be \$420.00. This amount is payable before students go away on camp. Should parents have financial difficulties associated with the payment of these fees, they should speak in confidence to the principal.

In order to meet our safety standards, we will be seeking parent support to accompany classes on these visits. Our experience has shown that parents who do go find it a very worthwhile experience. The camp volunteer sign up form will be sent home in the first week of school. The first meeting for parents will be held on **Wednesday 8 February 2023** to find out more about camp.

Students will also have opportunities to participate in field trips associated with class programmes during the year. These are seen as an important aspect of a particular study and it is hoped all students can participate.

KAMAR Portal

We have been working on developing our Student Management System to enable parents to pay stationery, camp, sporting fees and any activity fees etc. online directly through our Kamar system. **You will be sent a letter in January 2023 with a unique code to log into this system. This is a unique log in for your student. Do save this log in for future.**

Stationery

All students will be issued with a stationery list on the first day of school. (The stationery list is not available before then.)

All students should be prepared on the first day with a writing pad, pen and pencil to enable programmes to begin promptly.

We endeavour to keep the stationery cost to parents as reasonable as possible by purchasing packs in bulk.

The stationery packs will be distributed through classes from the second day of school. The packs will not be available for sale at the office. Parents are also welcome to purchase stationery from retail shops of their choice after the list has been distributed. (This will be explained fully on the stationery list.)

Digital Devices

Students are encouraged to have their own digital devices if possible. There are digital devices available at school for those students who do not have one, but the more students who bring their own, the better we can use our school resources to fund high end digital resources for our students. There will be more information at the New Parent evening on Wednesday 23 November 2022. We recommend a **Chrome Book** (high end if possible) or a Macbook.

Newsletters

Newsletters are posted on our website on the 1st of each month. Please make a note in your diary to check your emails at the beginning of each month.

School Contribution 2023

The Board of Trustees would like to thank all those parents who pay towards the school contribution. Our Ministry of Education funded Operations Grant covers the basics of schooling. Our school is well resourced and to meet the budgets in order to offer these extra resources we do rely on our voluntary school contribution. This year the contribution has been set at \$400.00 for the year, or \$100.00 per term. Parents are also welcome to pay as and when they can. This contribution covers such things as transport for sport / cultural activities, transport and entry costs for class trips, consumables for our Specialist Programmes, equipment provided by the school e.g. computers, multimedia equipment and sport equipment to name a few. Payment is through the Kamar Data Portal.

Student Absence Phone line

The safety of our students is paramount. We ask parents to **telephone** and leave a message on the absence line if their child is absent from school. Please do not email, as the email may not be cleared until later in the day. Our office staff follow up on all unexplained absences each morning.

Collecting students from school during school hours

We do try to keep disruption to the classrooms to a minimum during class time. If your child needs to leave school during the day, please ensure that you send a note or prior email to the classroom teacher letting them know. Students should leave their class quietly and sign out at the office, ready to be collected by a parent.

Student Café

This facility is open before school for students to place lunch orders or to purchase breakfast. It is also open at morning interval and lunchtime where a large range of products can be purchased.

After School classes

After School Classes have been run at BBI for a number of years. These classes have been very popular. They are run in two semesters of 14 weeks each. In the past the following classes have been offered: Japanese, Table Tennis, Drama, Public Speaking, Guitar, Art, Dancing (Hip Hop), Maths extension and Maths support. Information will be sent out in week 2 or 3 of the first term.

Information Centre / Library

Our information centre is open from Monday to Friday 8-8.30am and 3.15 - 4.30pm. Students are welcome to use the centre before or after school. This is an ideal opportunity for students who may not have access to a computer at home, or who may need additional access to research material. We have a very valuable resource, which we would like to see being fully used. Students wishing to stay after school need a note stating they have your permission to be late home.

Enrolments 2023

BBI will be taking Year 7, 2023 enrolments online this year. Please follow the details on the school web site : www.bbi.school.nz. The online enrolment form will 'go live' from Monday 4 July 2022 for both in zone and out of zone students. All enrolment forms will be submitted directly to our student management system through the web site link.

The enrolment zone and in zone street names will be shown on our website in the Enrolment section.

Enrolment Dates

Enrolments open online	Monday 4 July 2022
Due date for in zone applications	Friday 7 September 2022
Closing date for out of zone applications	Wednesday 7 September 2022
Ballot date for out of zone enrolments	Wednesday 14 September 2022

Parents will be notified by email of the ballot results by **Friday 16 September 2022**.

New Parents' Evening

A meeting for parents of 2023 students will be held in our hall commencing at 7.00pm on **Wednesday 23 November 2022**. Here we will outline the school's goals and objectives and clarify issues related both to programme and policy. We will be speaking about the Digital Device Policy and any questions regarding this.

We encourage all parents to attend even if you have had other children pass through our school.

Orientation Day

An orientation tour of the school will be arranged for new students and parents wishing to visit on **Thursday 24 November 2022**.

- 9.00am – 10.00am - Owairoa Primary School and Pigeon Mountain Primary School students.
- 11.00am – 12 noon - Mellons Bay School, Macleans Primary and Bucklands Beach Primary School students
- Students from other schools may visit at either time of 9.00am or 11.00am. There is no need to register – come along on the day.

Uniforms

See our web site for the full uniform policy.

End of Year Second Hand Uniform Sale

We will advise of our second hand uniform sales closer to the time, and in our Newsletters.

Please note only cash or cheques can be used - no Eftpos.

New Uniforms

Can be purchased from John Russell Schoolwear, 9 Moore Street, Howick. Telephone (09) 534 9373.

Website: www.johnrussellschoolwear.co.nz.