

BUCKLANDS BEACH INTERMEDIATE SCHOOL

Enrolment Information 2024



Whaia te Tikitiki

www.bbi.school.nz

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2024

2024 Term Dates for Bucklands Beach Intermediate School

Wednesday 31 January to Friday 12 April
Monday 29 April to Friday 5 July
Monday 22 July to Friday 27 September
Monday 14 October to Tuesday 17 December
(last day to be confirmed)

Holidays in 2024

Auckland Anniversary Day	Monday 29 January
Waitangi Day	Tuesday 6 February
Easter (during the school term)	Friday 29 March to Tuesday 2 April <i>(Return to School on Wednesday 3 April)</i>
King's Birthday	Monday 3 June
Matariki Day	Friday 28 June
Labour Day	Monday 28 October

Office hours

The office will be open on Thursday 25 January and Friday 26 January 2024 and Tuesday 30 January between 9.00am and 12.00 noon for enrolments. **(First day of school will be Wednesday 31 January 2024.)**

Start date for 2024 and information

We expect students to commence school on **Wednesday 31 January 2024.**

Year 7 at 8.40am and Year 8 at 9.15 am. All students should assemble outside the BBI Sports Cloud at these times. It is not necessary for you to be with your child on the first day, however, you are welcome to be there if you wish. If your child is unable to commence school on this date you should forward written notification to the school office prior to the end of this school year

School Hours

8.40am	School commences
10.30 – 10.50am	Interval
12.45 – 1.40pm	Lunch
3.00pm	School finishes

Education Outside the Classroom

This school has a long and very successful involvement in Outdoor Education.

All Year 7 students are invited to attend a school camp in their first term. In this way, maximum benefits can be gained from the experience.

Three camps at Administration Bay on Motutapu Island will be held in Term 1 2024.

In order to meet our safety standards, we will be seeking parent support to accompany classes on these visits. Our experience has shown that parents who do go find it a very worthwhile experience. The camp volunteer sign up form will be sent home in the first week of school.

Students will also have opportunities to participate in field trips associated with class programmes during the year. These are seen as an important aspect of a particular study and it is hoped all students can participate.

Stationery

All students will be issued with a stationery list on the first day of school. (The stationery list is not available before then.) The stationery charge will be added on to the Parent Portal for payment in January.

All students should be prepared on the first day with a writing pad, pen and pencil to enable programmes to begin promptly.

We endeavour to keep the stationery cost to parents as reasonable as possible by purchasing packs in bulk. **The stationery packs will be distributed through classes from the second day of school.** The packs will not be available for sale at the office. Parents are also welcome to purchase stationery from retail shops of their choice after the list has been distributed. (This will be explained fully on the stationery list.)

Parent Portal and Payments

We have set up a Parent Portal which can be accessed through the BBI website. This enables parents to pay stationery, camp, sporting fees and any activity fees etc. online, directly through our School website. **You will be sent a letter once the office opens in January 2024 with a username and computer generated password to log into this system. You will be prompted to change the password. Please save this log in for future.**

Digital Devices

Students are encouraged to have their own digital devices if possible. There are digital devices available at school for those students who do not have one, but the more students who bring their own, the better we can use our school resources to fund high end digital resources for our students. There will be more information at the New Parent evening on Wednesday 22 November 2023. We recommend a **Chrome Book** (high end if possible) or a MacBook.

Newsletters

Newsletters are posted on our website on the 1st of each month. Please make a note in your diary to check your emails at the beginning of each month.

School Contribution 2024

The Board of Trustees would like to thank all those parents who pay towards the school contribution. Our Ministry of Education funded Operations Grant covers the basics of schooling. Our school is well resourced and to meet the budgets in order to offer these extra resources we do rely on our voluntary school contribution. This year the contribution has been set at \$412.00 for the year, or \$103.00 per term. Parents are also welcome to pay as and when they can. This contribution covers such things as transport for sport / cultural activities, transport and entry costs for class trips, consumables for our Specialist Programmes, equipment provided by the school e.g. computers, multimedia equipment and sport equipment to name a few. Payment is through the Parent Portal.

Student Absence Phone line

The safety of our students is paramount. We ask parents to telephone and leave a message on the absence line if their child is absent from school. Please do not email, as the email may not be cleared until later in the day. Our office staff follow up on all unexplained absences each morning.

Collecting students from school during school hours

We do try to keep disruption to the classrooms to a minimum during class time. If your child needs to leave school during the day, please ensure that you send a note or prior email to the classroom teacher letting them know. Students should sign out at the office, ready to be collected by a parent.

Student Café

This facility is open before school for students to place lunch orders or to purchase breakfast. It is also open at morning interval and lunchtime where a large range of products can be purchased.

After School classes

After School Classes have been run at BBI for a number of years. These classes have been very popular. They are run in two semesters of 14 weeks each. In the past the following classes have been offered: Japanese, Table Tennis, Public Speaking, Guitar, Art, Dancing (Hip Hop), Maths extension and Maths support. Information will be sent out in week 2 or 3 of the first term.

Library / Information Centre

Our Library is open from Monday to Friday 8-8.30am and 3.15 - 4.30pm. Students are welcome to use the library and information centre before or after school. This is an ideal opportunity for students who may not have access to a computer at home, or who may need additional access to research material. We have a very valuable resource, which we would like to see being fully used. Students wishing to stay after school need a note stating they have your permission to be late home.

Enrolments 2024

BBI takes Year 7, 2024 enrolments online. Please follow the details on the school web site: www.bbi.school.nz The online enrolment form will 'go live' from Monday 19 June 2023 for both in zone and out of zone students. All enrolment forms will be submitted directly to our student management system through the web site link.

The enrolment zone and in zone street names will be shown on our website in the Enrolment section.

Enrolment

Please link to the BBI website to enrol your child.

<https://www.bbi.school.nz/enrolment-uniform>

Enrolment Dates

Enrolments open online	Monday 19 June 2023
Due date for in zone applications	Wednesday 30 August 2023
Closing date for out of zone applications	Wednesday 30 August 2023
Ballot date for out of zone enrolments	Wednesday 6 September 2023

Parents will be notified by email of the ballot results by **Friday 15 September 2023**.

New Parents' Evening

A meeting for parents of new students will be held in our hall commencing at 7.00pm on Wednesday 22 November 2023. Here we will outline the school's goals and objectives and clarify issues related both to programme and policy. We will be speaking about the Digital Device Policy and any questions regarding this.

We encourage all parents to attend even if you have had other children pass through our school.

Orientation Day

An orientation tour of the school will be arranged for new students and parents wishing to visit on **Thursday 23 November 2023**.

- 9.00am – 10.00am - Pigeon Mountain Primary School and Owairoa Primary School students.
- 11.00am – 12 noon - Mellons Bay, Macleans Primary, and Bucklands Beach Primary School students.
- Students from other schools may visit at either time of 9.00am or 11.00am. There is no need to register – come along on the day.

Uniforms

See our web site for the full uniform policy

https://www.bbi.school.nz/files/ugd/6dc53a_9de0bfea421645de9dd59b54056597cb.pdf?index=true

End of Year Second Hand Uniform Sale

We will advise of our second hand uniform sales closer to the time, and in our monthly newsletters.

Please note only cash or cheques can be used - no Eftpos.

New Uniforms

These are purchased from John Russell Schoolwear, 9 Moore Street, Howick. Telephone (09) 534 9373.

Website: www.johnrussellschoolwear.co.nz