



BUCKLANDS BEACH
INTERMEDIATE SCHOOL

Admissions Policy

Last Review	2022
Next Review	2023

Governance: Enrolment Policy

The Board shall implement the enrolment requirements of the Education Act. The home zone of the school is: Bucklands Beach Peninsula to Mellons Bay valley including all side roads to the intersection of Gills Rd and Bleakhouse Rd round-about, along Gills Rd (both sides) excluding the roads on the Highway side of Gills Rd (but including Bain Pl), through to Pigeon Mountain Road (both sides), excluding all roads to the west of Pigeon Mountain Road and ending at the water. (6.3.1: *Policies & Procedures*)

International Fee Paying students may be accepted for enrolment at Bucklands Beach Intermediate. There will be no conditions on a given level of English proficiency. All enrolments are at the discretion of the school principal and will not be at the expense of local zoned students. All applicants shall meet NZ immigration requirements and a designated administrator will establish and implement procedures for the ongoing monitoring of compliance with the Code of Practice. (6.3.2: *Policies & Procedures*)

The school has requirements for student, staff and visitors that need to be adhered to such as: school dress and understanding the Policy & Procedures. (6.3.3: *Policies & Procedures*)

Management: Enrolment Policy

The enrolment of all students at BBI will begin no earlier than 6 months prior to the first day of commencing (this is typically close to February 1st). Transition for all students is crucial.

Students who are no younger than 10 years 1 month and no older than 12 years 1 month on February 1st of the year they are enrolled at BBI, will commence in Year 7. Students who are no younger than 11 years 1 month and no older than 13 years 1 month on February 1st of the year will commence in Year 8.

Guidance as of age will align with 'Enrol' and the MoE. Should a parent/guardian wish their child to be at a Year 7 or Year 8 outside these ages then the Principal and/or Deputy Principal will investigate the reasons for the enrolment and arrange for a meeting with the family or caregivers. Should the parent or caregiver be unhappy with the recommended enrolment year level, then they will be invited to write a letter to the Principal stating the reasons for the enrolment. The letter will be shared with the BoT.

Enrolment under 10 years or keeping a child after 14 years will be considered. The criteria for consideration must relate to:

- The social emotional welfare of the child and the children around them.
- The child having had less than 5 years in an NZ school.
- The learning needs of the child.

Ultimately, the MoE can direct the school to enrol a child.

Students will be placed in classes in accordance with the following criteria:

- Contributing school or class
- Ethnicity balance
- Gender balance
- Learning/emotional needs
- Behavioural needs.

Class lists cannot be shared or confirmed until the first day of school due to the difficulties that may occur.