

BUCKLANDS BEACH INTERMEDIATE SCHOOL

Enrolment Information 2022



Whaia te Tikitiki

www.bbi.school.nz

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2022

2022 Term Dates for Buckland's Beach Intermediate School

Wednesday 2 February to Thursday 14 April
– closing at 2.15pm due to Easter Holidays
Monday 2 May to Friday 8 July
Monday 25 July to Friday 30 September
Monday 17 October to Friday 16 December
(to be confirmed)

Office hours during the school holidays

The office will close at 3.00pm on Monday 13 December 2021. The office will be open on Thursday 27 January and Friday 28 January 2022 and Monday 1 February between 9.00am and 12.00 noon for enrolments. **(First day of school will be Wednesday 2 February 2022.)**

Start date for 2022 and information

We expect students to commence school on **Wednesday 2 February 2022**. Year 7 at 8.40am and Year 8 at 9.00am. All students should assemble outside the school hall at these times. It is not necessary for you to be with your child on the first day, however, you are welcome to be there if you wish. If for some reason your child is unable to commence school on this date you should forward written notification to the school office prior to the end of this school year. Places will not be held for students who have not given written notification and a reason for absence.

School Hours

8.40am	School commences
10.30 – 10.50am	Interval
12.45 – 1.40pm	Lunch
3.00pm	School finishes

Education Outside the Classroom

This school has a long and very successful involvement in Outdoor Education.

Our policy is to involve, if possible, all Year 7 students in a school camp in their first term with us. In this way, maximum benefits can be gained from the experience.

Three camps at Administration Bay on Motutapu Island will be held in Term 1 2022.

The dates are yet to be confirmed but we expect camp dates to be between Saturday 5th March to Sunday 20th March 2022. The cost of the camp will be \$385.00. This amount is payable before students go away on camp. Should parents have financial difficulties associated with the payment of these fees, they should speak in confidence to the principal.

In order to meet our safety standards, we will be seeking parent support to accompany classes on these visits. Our experience has shown that parents who do go find it a very worthwhile experience. The camp helper sign up form will be sent home in the first week of school. The first meeting for parents will be held on **Wednesday 16 February 2022** to find out more about camp.

Students will also have opportunities to participate in field trips associated with class programmes during the year. These are seen as an important aspect of a particular study and it is hoped all students can participate.

KAMAR Portal

We have been working on developing our Student Management System to enable parents to pay stationery, camp, sporting fees and any activity fees etc. online directly through our Kamar system. **You will be sent a letter early in January 2022 with a unique code to log into this system. This is a unique log in for your student. Do save this log in for future.**

Stationery

All students will be issued with a stationery list on the first day of school. (The stationery list is not available before then.)

All students should be prepared on the first day with a writing pad, pen and pencil to enable programmes to begin promptly.

We endeavour to keep the stationery cost to parents as reasonable as possible by purchasing packs in bulk.

The stationery packs will be distributed through classes from the second day of school. The packs will not be available for sale at the office. Parents are also welcome to purchase stationery from retail shops of their choice after the list has been distributed. (This will be explained fully on the stationery list.)

Digital Devices

Students are encouraged to have their own digital devices if possible. There are digital devices available at school for those students who do not have one, but the more students who bring their own, the better we can use our school resources to fund high end digital resources for our students. There will be more information at the New Parent evening. We suggest that a **Chrome Book** (high end if possible) will cover what is required at Intermediate School, and will be used at College too.

Newsletters

Newsletters are posted on our website on the 1st of each month. Please make a note in your diary to check your emails at the beginning of each month.

School Contribution 2022

The Board of Trustees would like to thank all those parents who pay towards the school contribution. Our Ministry of Education funded Operations Grant covers the basics of schooling. Our school is well resourced and to meet the budgets in order to offer these extra resources we do rely on our voluntary school contribution. This year the contribution has been set at \$400.00 for the year, or \$100.00 per term. Parents are also welcome to pay as and when they can. This contribution covers such things as transport for sport / cultural activities, transport and entry costs for class trips, consumables for our Specialist Programmes, equipment provided by the school e.g. computers, multimedia equipment and sport equipment to name a few.

Student Absence Phone line

The safety of our students is paramount. We ask parents to **telephone** and leave a message on the absence line if their child is absent from school. Please do not email, as the email may not be cleared until later in the day. Our office staff follow up on all unexplained absences each morning.

Collecting students from school during school hours

We do try to keep disruption to the classrooms to a minimum during class time. If your child needs to leave school during the day, please ensure that you send a note or prior email to the classroom teacher letting them know. Students should leave their class quietly and sign out at the office, ready to be collected by a parent.

Student Café

This facility is open before school for students to place lunch orders or to purchase breakfast. It is also open at morning interval and lunchtime where a large range of products can be purchased.

After School classes

After School Classes have been run at BBI for a number of years. These classes have been very popular. They are run in two semesters of 14 weeks each. In the past the following classes have been offered: Japanese, Table Tennis, Drama, Public Speaking, Guitar, Art, Dancing (Hip Hop), Maths extension and Maths support. Information will be sent out in week 2 or 3 of the first term.

Information Centre / Library

Our information centre is open from Monday to Friday 8-8.30am and 3.15 - 4.30pm. Students are welcome to use the centre before or after school. This is an ideal opportunity for students who may not have access to a computer at home, or who may need additional access to research material. We have a very valuable resource, which we would like to see being fully used. Students wishing to stay after school need a note stating they have your permission to be late home.

Enrolments 2022

BBI will be taking Year 7, 2022 enrolments online this year. Please follow the details on the school web site : www.bbi.school.nz. The online enrolment form will 'go live' from Monday 2 August 2021 for both in zone and out of zone students. All enrolment forms will be submitted directly to our student management system through the web site link.

The enrolment zone and in zone street names will be shown on our website in the Enrolment section.

Enrolment Dates

Enrolments open online	Monday 2 August 2021
Due date for in zone applications	Wednesday 1 September 2021
Closing date for out of zone applications	Wednesday 1 September 2021
Ballot date for out of zone enrolments	Wednesday 8 September 2021

Parents will be notified by email of the ballot results by **Friday 10 September 2021**.

Open Day

This year we will be holding an open day for parents of prospective students on **Friday 30 July 2021**. The times will be from 9am – 10am and again from 11am to 12 noon.

New Parents' Evening

A meeting for parents of 2022 students will be held in our hall commencing at 7.00pm on **Wednesday 24 November 2021**. Here we will outline the school's goals and objectives and clarify issues related both to programme and policy. We will be speaking about the Digital Device Policy and any questions regarding this.

We encourage all parents to attend even if you have had other children pass through our school.

Digital Classroom

Application Forms for a Year 7 Digital Classroom will be emailed to parents on Thursday 25th November, following the New Parent Evening. Digital Class application forms must be received by **3pm on Thursday 2 December 2021**.

Orientation Day

An orientation tour of the school will be arranged for new students and parents wishing to visit on **Thursday 25 November 2021**.

- 9.00am – 10.00am - Macleans Primary, Owairoa Primary School and Pigeon Mountain Primary School students.
- 11.00am – 12 noon - Mellons Bay and Bucklands Beach Primary School students
- Students from other schools may visit at either time of 9.00am or 11.00am. There is no need to register – come along on the day.

Uniforms

See our web site for the full uniform policy.

End of Year Second Hand Uniform Sale

The second hand uniform shop will be open for **selling uniforms** in the afternoon of Saturday 11 December 2021 between 12.00pm to 2.00pm and Monday 13 December 2021 between 11am and 1.00pm in the Performing Arts Centre.

Please note only cash or cheques can be used - no Eftpos.

Second Hand Uniform Dates for 2022

Every **Wednesday** during each term.
Time: 8.15 – 8.45 am

New Uniforms

Can be purchased from John Russell Schoolwear, 9 Moore Street, Howick. Telephone (09) 534 9373.

Website: www.johnrussellschoolwear.co.nz.